

Wednesday, 27 August 2008

Dear NDA stakeholder,

**NDA Convenor Update letter, August 2008**

This letter updates you on the work that we have been doing with the NDA, as their independent Convenor for Stakeholder Engagement. As you know, our role as Convenor is to support the NDA in delivering an ambitious programme of stakeholder engagement across their work. We do this in various ways:

- Working to meet the needs of all stakeholders, not just the NDA
- Challenging the NDA on where, why and how they are engaging
- Reminding the NDA to provide feedback to stakeholders
- Giving stakeholders an opportunity to input into agendas
- Giving all stakeholders an opportunity to speak and input
- Focussing discussions on stakeholder input, not NDA presentations or speakers

Much of this work goes on 'behind the scenes', so these "Update letters" will therefore now focus on letting you know what we are doing to support effective stakeholder working by the NDA. Current updates are listed below: you are welcome to call us any time to discuss them or our role.

**Planning the next National Stakeholder Group (NSG) meeting  
5-6 November, Manchester**

Planning for the November 2008 NSG meeting is underway, taking into account the helpful feedback received from stakeholders via the evaluation of the last meeting. Changes we will be making include extending the amount of plenary time for questioning, being clearer on roles of stakeholders and NDA, and giving a more explicit invitation to suggest agenda items. We are currently meeting NDA staff to assess which Topic Strategies have most opportunity for stakeholder influence, and therefore warrant your time. We will shortly issue invitations and a draft agenda for that meeting.

**Strategy Management System**

The NDA are in the process of analysing the input provided by the NSG in May 08. We understand that the NDA will soon publish a summary of these stakeholder issues, so that all NDA staff are made aware of the

main issues that need to be taken account of in writing the NDA's new Strategy. Additionally, the Convening team has been developing high-level guidance to NDA staff on why, when and how to engage their stakeholders in the Strategy development process.

### **New NDA Guidance for Site Stakeholder Groups**

Our Convening team was at the heart of reviewing the NDA's local arrangements for engaging stakeholders, including Site Stakeholder Groups (SSGs). After much stakeholder input and support (for which we thank you), this review is now complete and the new Guidance for SSGs will soon be published. We understand that the NDA are now visiting each site (or cluster thereof) to discuss the implications of the Guidance for each SSG. We do not anticipate being directly involved in this process.

### **Liaison Group**

With the NDA, we continue to organise a quarterly meeting of the main organisations running national engagement processes in the UK nuclear sector. This is of particular interest to stakeholders because the participants share diary dates of consultations and workshops in an effort to reduce the burden on stakeholders. The summary timetable of national engagement events is enclosed for your information.

### **Interim Storage workshop**

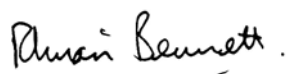
We will be facilitating a workshop for the NDA on its interim storage arrangements. Although planning is at early stages, the workshop is scheduled for 28 October (replaces the 23 September date).

### **Business Plan**

Consultation on the NDA's next draft Business Plan is likely to commence in November 2008. We are discussing with the NDA the schedule for consultation and the balance between online, paper-based, and face-to-face consultation.

Lastly, a warm welcome goes to a new member of our Convening team, Isabelle Guyot ([isabelle@dialoguebydesign.com](mailto:isabelle@dialoguebydesign.com)), who is taking over as Project Coordinator during Sarah Graham's maternity leave. Many thanks go to Sarah for her rigorous coordination work over the past 18 months.

Yours



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Project Manager  
Convenor for NDA Stakeholder Engagement

## Timetable of Events in Nuclear-related Stakeholder Engagement

This timetable is taken largely from the last Liaison Group meeting report (document ref LG13.1). It is an attempt at mapping the activity in the sector for your information although we obviously cannot guarantee that it is entirely comprehensive.

*Updated: 20 August 2008*

	<b>NDA</b>	<b>BERR</b>	<b>MRWS: DEFRA et al</b>	<b>CIRIA</b>	<b>ISOLUS: MoD</b>	<b>Scottish Executive</b>	<b>CoRWM</b>	<b>Liaison Gp</b>
<b>Jul</b>	23 Ref Gp  RWMD R+D Strategy consultation	No update provided						16 Liaison Gp
<b>Aug</b>	RWMD SEA consultation starts, plus Site Assessm't Methodology consultation							
<b>Sep</b>				23 SAFESPUR Forum event	11 IAG			
<b>Oct</b>	7-8 RWMD SEA and PSE workshops  15 Pu workshop  28 Storage workshop		EPP Phase II consultation starts	23-24 SAFEGROUNDS conference		30 Scottish SSG mtg with ScotGov	30 workshop	
<b>Nov</b>	4 SSG Chairs 5-6 NSG  RWMD Industry day  RWMD R+D workshop  Business Plan consultation starts (12 wk)				13 MISG		3-4 Plenary	19 Liaison Gp
<b>Dec</b>					3 IAG		17-18 Plenary	
<b>Jan 09</b>							26-27 Plenary	
<b>Feb 09</b>			Orphan Sources consultation starts					
<b>Mar 09</b>			Non-nuclear LLW Strategy consultation starts (early 09)				17-18 Plenary	18 Liaison Gp
<b>Apr 09</b>							20-21 Plenary	
<b>May 09</b>	SSG Chairs?? NSG ??							
<b>Jun 09</b>							8-9 Plenary	